

**Castlewood Home Owners Association
Monthly Board Meeting
August 18, 2010
Association Meeting Minutes**

Tony Leone, President
Denny Reid, Vice President
Dan Franklin, Treasurer
Gary Bowery, Secretary
Amanda Mitchell, Director

I. Call to Order

The meeting was called to order at 7:00 p.m. by President Tony Leone.

II. Establish Quorum

Attending the meeting were board members Tony Leone, Denny Reid, Gary Bowery and Amanda Mitchell and a quorum was established. Also attending was CCMC community manager, Jo Lynn Tefft.

III. Approve Minutes of July 21, 2010 Meeting

Gary Bowery read the minutes from the July 21st BOD meeting. The minutes were approved as written by the board.

IV. Open Session

Nothing to report.

V. President's Report

We will be starting the 2011 budget next month and will be researching the pros and cons of hiring pool monitors for the 2011 pool season.

VI. Treasurer's Report

We were \$3,400 over budget in July. The primary reason was the water bill was not accrued correctly and this has been corrected. Year to date, we were \$134 under budget for water, so we are on target with the budgeted amount. As of July 31, 2010, we were \$10,000 under budget in total operating expenses.

VII. Manager's Report

Social Events – Kimberley Lyons has volunteered to chair the Back to School party.

Property Update – The pool shower faucets are leaking and a work order has been placed. Camera one is not working and Videotex has been called for repair. We had several broken irrigation valves along Castlewood Boulevard and the sprinklers ran constantly over the weekend (until Sunday afternoon when Jo Lynn received a call from a resident). The valves have been replaced.

Violation Report – There were 69 first letters and one second letter.

Delinquency Report – There are three unpaid assessments; one unpaid late/collection fee, two payment plans; and two fines.

Open Session was closed at 8:00 p.m._____