

**Castlewood Home Owners Association
Monthly Board Meeting
June 15, 2011
Association Meeting Minutes**

Tony Leone, President
Denny Reid, Vice President
Gary Bowery, Secretary
Mike Murphy, Treasurer
James Richter, Director

I. Call to Order

The meeting was called to order at 7:00 p.m. by President Tony Leone.

II. Establish Quorum

Attending the meeting were board members Tony Leone, Denny Reid, Mike Murphy, Gary Bowery and James Richter. Also attending was CCMC community manager, Jo Lynn Tefft.

III. Approve Minutes of May 18th Meeting

Gary Bowery read the minutes from the May 18th BOD meeting. The minutes were approved as written by the board.

IV. Open Session

Oscar Carmona with Kraftsman Commercial Playgrounds gave a presentation.

V. President's Report

Tony Leone wanted to thank Amanda Mitchell and her team for another phenomenal job with the Pig Roast. Tony also said that construction has started on the wrought iron fence/gate being installed along FM 2499; and on the expansion of the walking trail from where it currently ends to FM 2499.

VI. Treasurer's Report

The May financials were favorable and under budget. We were \$1,954 over budget in total revenue and \$2,400 under budget in expenses.

VII. Manager's Report

Social Events – The Pig Roast was very well attended. We were \$250 over budget; however we have left over supplies for next year (cups, t-shirts). Kimberley Lyons is chairing the remaining Castlewood events.

Property Update – Metro completed installation of the drainage pipe, collection boxes and sod on the north side of the clubhouse (\$1,394). They will be working on the erosion problem in the back of the clubhouse (\$220) the week of June 20. The soccer field has been aerated. Metro added soil, perennials and annuals in the stone planter near the main entrance.

We are waiting on quotes for the removal of the existing playground equipment from Metro and Century Homes.

The teeter totter was taken out; it was broken and dangerous.

The Pepsi machine was repaired (\$108). Stratus did six hours of small miscellaneous repairs (paint touch up, moved boxes to the attic, changed light bulbs, etc.)

Roberts replaced one of the two life saving rings (\$124).

Violation Report – 31 first letters; 3 second letters; 1 fine; and 3 nice yard letters.

Delinquency Report – 6 unpaid assessments (1 partial payment); 4 late/collection fees; and 3 fines. Delinquent accounts were turned over to the attorney.

Modification Report – 12 applications were submitted in submitted in May.

VIII. New Business

Review Tennis Backboard Quotes – A motion was made and the board voted to table until more information and quotes are received.

Review Clubhouse Quotes – A motion was made and the board voted to table until after a decision is made on the playground equipment.

Review Playground Quotes – A motion was made and the board voted to table until more information and updated quotes are received from Kraftsman.

IX. Executive Session – Appeal – 03-0001-0332-06 – A motion was made and the board voted to enforce the original fine amount.

X. The next meeting is scheduled for August 18, 2011.

XI. The meeting was adjourned at 8:30 p.m.



Tony Leone, Board President

7.20.11
Date



Gary Bowery, Board Secretary

20 Jun 11
Date