

**Castlewood Home Owners Association
Monthly Board Meeting
May 18, 2011
Association Meeting Minutes**

Tony Leone, President
Denny Reid, Vice President
Gary Bowery, Secretary
Mike Murphy, Treasurer
James Richter, Director

I. Call to Order

The meeting was called to order at 7:00 p.m. by President Tony Leone.

II. Establish Quorum

Attending the meeting were board members Tony Leone, Mike Murphy and Gary Bowery. Also attending were CCMC VP Joe Cook and community manager, Jo Lynn Tefft.

III. Approve Minutes of April 20, 2011 Meeting

Gary Bowery read the minutes from the April 20th BOD meeting. The minutes were approved as written by the board.

IV. Open Session

Resident Greg Saunders gave a presentation regarding purchasing a backboard for the tennis court.

V. President's Report

Tony Leone discussed the wrought iron fence/gate being installed along FM 2499; and the expansion of the walking trail from where it currently ends to FM 2499. These are both City of Highland Village projects and construction is scheduled to begin soon.

VI. Treasurer's Report

The April financials were favorable and under budget. We were \$322 over budget in total revenue and \$2,441 under budget in expenses (due primarily to utility costs; inconsistent meter readings).

VII. Manager's Report

Social Events – Amanda Mitchell attended the meeting and went over Pig Roast plans.

Property Update – The proposals were signed and Metro is starting on the drainage problem between the clubhouse and the tennis courts (\$1,394) and the erosion problem in the back of the clubhouse (\$220) on May 19. Two more pampas grass were added along Castlewood Boulevard. The soccer field will be aerated by the end of May.

Quotes have been obtained to replace the playground equipment by Grounds for Play, Child's Play and Kraftsman.

The Pepsi vending machine will be repaired this week.

Two more quotes will be obtained on the interior clubhouse repair/painting project.

Violation Report – 45 first letters; 5 second letters; 5 nice yard letters.

Delinquency Report – 6 unpaid assessments; 2 partial payments; and 5 late/collection fees. Delinquent accounts will be turned over to the attorney the week of May 23.

Modification Report – 9 applications were submitted in April.

VIII. New Business

Review Tennis Backboard Quotes – A motion was made and the board voted to table until more quotes have been received.

Review Clubhouse Quotes - A motion was made and the board voted to table until more quotes have been received.

Review Playground Quotes – A motion was made and the board voted to table until all members of the board are present.

IX. The next meeting is scheduled for July 20, 2011.

X. The meeting was adjourned at 8:30 p.m.



Tony Leone, Board President

6/18/11

Date



Gary Bowery, Board Secretary

15 Jun 11

Date